

Jonathan Hogue

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PROFESSIONAL SKILLS

- Proficient in Microsoft Office, Monday.com, Concur, OneDrive, G Suite, Quickbooks, Canva, Squarespace
- Experience with both Mac and PC operating systems
- Strong narrative, persuasive, expository writing skills
- Valid driver's license
- Well versed in trends and major players, and influential press outlets for both NY theatre + TV/film industries.
- Strong dramaturgical understanding of theatrical form, style, and structure in contemporary theatre.
- Fluent in Spanish

EDUCATION

MFA – Theatre Management and Producing | Columbia University 2021-2024

BA - Theatre Arts and Writing Minor | Liberty University 2011-2015

ADMINISTRATIVE EXPERIENCE

Management Assistant | New York, NY May 2023 – Present
101 Productions Ltd.

- Administrative work including investor relations, executive support, box office reports, profit distributions, events coordination, bookkeeping, bill pay, QuickBooks management, and new hire onboarding. Broadway: *An Enemy of the People, Appropriate, Smash, A Doll's House, Prima Facie, Once Upon A One More Time.*

Executive Producer (Freelance) | New York, NY Jan 2023 – Present
Theatermakers Studio NextStage Program

- Managing clients for Tony-winning producer Ken Davenport through creative theatrical development from readings to full productions, supporting creatives with dramaturgical feedback, and guiding strategy with budgeting, marketing, creative branding, staffing, investor relations, and audience development.

Marketing Assistant | Williamstown, MA Jun 2022 – Aug 2022
Williamstown Theatre Festival

- Assembled press quotes, crafted marketing copy, and created social media content for high-level advertising through e-blasts, digital/print media, and press, upholding WTF's prestigious voice and brand.
- Provided regular script coverage as reader for L. Arnold Weissberger New Play Award

Executive Assistant | NYC Jul 2021 – Jan 2022
Bartle Bogle Hegarty USA

- Supported top executive directors of global advertising agency with calendar management, travel booking, meeting coordination, time tracking, expense reporting, client research, proofreading, and technical needs.

Audience Services Representative | NYC Jun 2021 – Aug 2021
Signature Theatre Company

- Guided audience members as docent through immersive "The Watering Hole" production.
- Informed audience members about theatre ticketing, season subscriptions and answered general questions

Production Assistant | NYC Jan 2020—Mar 2020
Juniper Street Productions (*Who's Afraid of Virginia Woolf?* – Broadway)

- Managed petty cash report, tracked Teamster payroll, updated trucking schedule, mailed checks, ordered crew meals, office filing, updated daily workflow log, ordering for on-site supply needs, organization and upkeep of supervisor's workspace, tour venue correspondence, project research, delivery supervision.

Labor Coordinator | NYC Jun 2018—Jan 2020
Production Glue

- Coordinated labor teams to assemble/run events for high-profile clients including Nike, Bloomberg, Facebook. Supported Labor Manager with weekly payroll processing (CAPS Payroll), scheduling, expense reporting (Concur), database management (When I Work, Monday.com, Airtable). new hire onboarding.

THEATRICAL EXPERIENCE

Producer – *How To Dance In Ohio* (Broadway); *Stranger Sings! The Parody Musical* (US, UK, and AUS); *The Bridge* (Columbia University 2023); *The Singularity Play* (Columbia Playwrights Festival 2022); *Zoom* and *Change of Plans* (Theatrical Resources Unlimited Benefit 2021); *The Nations* (Virtual Production).

Playwright/Composer - *Stranger Sings!* (Book, Music & Lyrics; 2023 Drama Desk Award Nominee for Best Book and Lyrics); *Camp Nightmare* (Book & Concept); *Red Carpet* (Book); *The Nations*

Director/Development - *Penn: The Musical* (Developmental Workshop); *When Harry Met Nancy* (New York New Works Festival 2018 – Finalist); *I Was There For You* (Developmental Workshop)